



### Group Booking Form 2022

To qualify for a group booking discount your group must have 15 persons or more (excluding your group organiser who will be free of charge). The below rates are valid for groups visiting during our normal opening hours (summer opening 10am - 5pm, Tuesday to Sunday, winter opening 10am - 4pm, Tuesday to Sunday) and include a free Palace House guidebook for each visitor.

To make a group booking, please email [events@nhrm.co.uk](mailto:events@nhrm.co.uk) or telephone 01638 667314 and ask for Group Bookings, to check availability and provisionally reserve your place.

Once you have made your provisional booking, please complete this form and return to [events@nhrm.co.uk](mailto:events@nhrm.co.uk).

Admission charges for groups can be paid in advance by cheque or bank transfer or on the day of the visit by cash or credit/debit card. A non-refundable deposit of 25% will be invoiced on receipt of the booking form.

GROUP DETAILS	
Company name	
Group organiser name	
Address (including post code)	
Daytime tel. no	
Mobile tel. no	
Email address	
Method of payment	Bank transfer <input type="checkbox"/> Business cheque <input type="checkbox"/> Credit card (day of visit) <input type="checkbox"/>
VISIT DETAILS	
Date of visit	
Time of arrival	
Time of departure	

Any access requirements? (If yes, please give details)	
Arriving by coach? Please could you provide the name of the Coach Company.	
Catering requirements	None required <input type="checkbox"/> Will contact The Tack Room <input type="checkbox"/> Would like to hire The Mews with catering by The Bakery or Tack Room <input type="checkbox"/>

BOOKING DETAILS – please indicate approximate numbers	Cost pp	Number	Group Cost
Group visit organiser	FREE	1	FREE
Supervising adults with student groups	FREE		FREE
Essential carers	FREE		FREE
Adult group of 15-19 people	£13.50		
Adult group of 20-29 people	£12.75		
Adult group over 30 people	£12.00		
Student groups 16 yrs & under	FOC		
Student groups over 16yrs	£8.00		
Curator-led tour. Max 15 per group - please indicate how many groups you will need.	£100		
TOTAL CHARGE			

## DIRECTIONS & COACH PARKING



**From Norwich** – A11 past Barton Mills roundabout and then take A1304 signed Tattersalls.

**From London** – A11, then A1304 signed Newmarket.

**From Cambridge** – A1303 through Bottisham.

### Coach Parking Only

**Postcode: CB8 8HP**

**From the North** at the clock tower roundabout turn left down **Old Station Road** and then second right into Vicarage Road. After 250 yards the coach entrance is on the right. **From the South** proceed down the **High Street** to the clock tower roundabout. Take the third exit into **Old Station Road** and then second right into **Vicarage Road**. After 250 yards the coach entrance is on the right.